



ONA's Health & Safety Precaution Statement for Meetings & Events: Your Safety is Our Top Priority

Ontario Nurses' Association's primary concern is the health & safety of all participants on site at our meeting/events. We are committed to the health and safety of those in person participants— members, attendees, guests, staff, and partners at all times. The guidelines in this document are focused on events located at third-party venues.

ONA will make all efforts in good faith to ensure that any events are operated in compliance with applicable Public Health guidance and applicable legal obligations and directives in relation to COVID-19.

Our Health & Safety Precaution Statement is a living document that will continue to evolve, incorporating measures that will enhance the onsite experience and safety of everyone in attendance at our event. ONA is guided by Public Health requirements, evolving science, and other relevant information in the safety measures we employ.

This statement incorporates important practices and safety protocols around response and prevention of COVID-19, however there may be additional precautions depending on the specific circumstances and changing circumstances.

ONA also needs your help and co-operation to agree to comply with all safety precautions

Prior to each event:

- If you feel sick, are experiencing any symptoms or have been exposed to COVID-19, do not come to the meeting
- Complete the self-assessment screening tool and respond as appropriate <https://covid-19.ontario.ca/screening/worker/>
- Proof of full vaccination is required to access meeting space at venues, when applicable, used for ONA meetings/events. The only exemption is for anyone with a medical reason accompanied by a medical certificate.

Credentials/Name Badges:

- will be sent ahead of arrival to limit on-site queuing and therefore registration deadlines will be strictly adhered to
- must be worn at all times to gain access to our meeting/event.

Health Screening:

- Covid 19 health security plan and screening process is in place and is the responsibility of the vendor partner, when applicable

- When applicable, upon arrival, there may be a screening check point to gain access to the conference floors for all participants. Proof of full vaccination (Government QR code) will be requested at this time.

Room Capacities:

- Appropriate distanced seating, according to Public Health guidelines, will be adhered to which could impact capacity numbers for attendance.
- No conference pads, pens, or mints will be provided in meeting spaces
- Site visits/inspections will be completed, where possible, by the Event Team (meeting planner and/or team manager) to ensure the space meets expectations and standards
- All contracts for venue space shall be reviewed by Events Manager to ensure clause and event/group description is included to mitigate organizational risk.
- Contactless check in/out, dining options and servicing of rooms, and management of attendee flow will be utilized when possible.

Face Coverings/Masks:

- The wearing of face coverings/masks is encouraged by all participants attending ONA events and should be consistent with necessary standards. KN95 mask will be supplied to participants. Ensure that your face covering/mask covers your nose and mouth. For further information please visit the Government of Canada's video on the proper donning and doffing of masks:
<https://www.canada.ca/en/public-health/services/publications/diseases-conditions/covid-19-safely-use-non-medical-mask-face-covering.html>

Hand Sanitizer:

- hand sanitizer stations will be provided by ONA and will be positioned throughout the conference floor and replenished as required

In partnership with our venue partners, we will be providing:

- Responsible Food and Beverage, seating arrangements and barriers for meeting/event spaces ensuring capacity limits in accordance with Public Health standards and requirements as applicable.
- Appropriate signage to reinforce distancing and other safety reminders as applicable

Personal Accountability Commitment:

- By attending ONA's event, you acknowledge, understand, will abide by and engage in appropriate health and safety conduct while attending for the benefit of all. This includes, but is not limited to:
 - Submitting to screening procedures as outlined in the registration confirmation information
 - engaging in appropriate physical distancing, face covering/mask-wearing, hand washing or sanitizing, other health & safety protocols and following directional signage where necessary/indicated
 - not attending the event if you are ill or if you are experiencing symptoms or have been recently exposed to Covid 19
 - participating in contact tracing if required

The health and safety of all those connected to this Ontario Nurses' Association event is of primary importance.