



HNBA/VIA's CCC2024 COVID-19 PARTICIPATION POLICY

HNBA/VIA will continue to encourage safe and responsible conduct for our upcoming 2024 HNBA/VIA Corporate Counsel Conference (“CCC2024”). These policies and procedures may be modified at any time in advance of or during the CCC2024. If you have any questions about this policy, please contact the HNBA Chief Compliance Officer and the HNBA COO & Executive Director at the email addresses provided below.

In-Person Attendance

Attendance at the in-person CCC2024 shall be **at your own risk**. All attendees understand that vaccination against the COVID-19 virus will be left to individual attendees. HNBA/VIA makes no representations or warranties with respect to the vaccination status of those in attendance. HNBA/VIA will use best efforts to comply with all applicable rules and regulations. HNBA/VIA is encouraging participants to:

- Maintain personal sanitization;
- respect the personal preferences of others regarding acceptable contact and distance; and
- use face covering indoors if deemed appropriate or advisable by their healthcare professional.

If you develop, exhibit, or experience any COVID-19 symptoms before the commencement of the CCC2024 you should not attend in person. If you develop, exhibit, or experience any COVID-19 symptoms while attending the CCC2024, you should:

- Self-isolate; and
- notify HNBA/VIA representatives via email at the email addresses noted below.

HNBA/VIA will **not** share your identity or personal health information with third parties unless required by law, regulation, governing rule, or court order.

Contact Information for HNBA/VIA Representatives

HNBA Chief Compliance Officer, Rosevelie Márquez Morales, at ChiefComplianceOfficer@hnba.com

With copy to:

HNBA COO & Executive Director, Alba Cruz- Hacker, at acruz hacker@hnb.com

HNBA/VIA CCC2024 LIABILITY WAIVER AND RELEASE OF CLAIMS

I plan on attending the HNBA/VIA 2024 Corporate Counsel Conference (“CCC2024”). I acknowledge and agree that attendance to in-person HNBA/VIA events are at my own risk and HNBA/VIA makes no representations or warranties with respect to the vaccination status of those in attendance (“HNBA/VIA COVID-19 Policy”) during the CCC2024.

I hereby acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that I may be exposed to, or infected by, COVID-19 or other communicable disease by traveling to and from and/or by attending the CCC2024, and that such exposure or infection may result in illness, permanent disability or death to me or others with whom I may come into close contact. I understand that such injury may result from the actions, inactions, omissions, or negligence of myself and others, including, but not limited to, the HNBA/VIA employees, contractors, advisors, agents, and representatives.

I HEREBY RELEASE, COVENANT NOT TO SUE, DISCHARGE, AND HOLD HARMLESS THE HNBA/VIA AND ITS EMPLOYEES, OFFICERS, DIRECTORS, CONTRACTORS, MEMBERS, ADVISORS, AGENTS, AND REPRESENTATIVES OF AND FROM ALL LIABILITIES, CLAIMS, ACTIONS, DAMAGES, COSTS, AND EXPENSES OF ANY KIND ARISING OUT OF OR RELATING TO MY VOLUNTARY ATTENDANCE AT THE CCC2024. I UNDERSTAND AND AGREE THAT THIS RELEASE INCLUDES ANY CLAIMS BASED ON THE ACTIONS, INACTIONS, OMISSIONS, OR NEGLIGENCE OF HNBA/VIA, ITS EMPLOYEES, OFFICERS, DIRECTORS, CONTRACTORS, ADVISORS, AGENTS, AND REPRESENTATIVES, WHETHER A COVID-19 OR OTHER INFECTION OCCURS BEFORE, DURING OR AFTER THE CCC2024.

I agree to comply with all COVID-related policies and procedures that may be implemented by HNBA/VIA including, but not limited to, the HNBA/VIA's COVID-19 Participation Policy in order to HELP protect the health and safety of all CCC2024 attendees. Additionally, I agree to self-monitor for signs and symptoms of COVID-19, and if I experience any COVID-19 related symptoms during the CCC2024 I will immediately: (i) notify an HNBA/VIA representative; and (ii) discontinue my participation and take all appropriate actions to limit my exposure to others.

I agree that I: (i) may only attend the CCC2024 in-person if I agree to the terms set forth in this Liability Waiver and Release of Claims; and (ii) will abide by federal, state, and local safety COVID-19 health and safety guidelines prior to and during the CCC2024.